



Request to be a Guest Speaker

Events Overview:

LUNCH & LEARN

A 30-minute presentation, with a 10-minute Q&A session at the end. Event runs from approximately 11:30 am - 1:30 pm, with the speaker arriving by 11:00 am. Lunch is included.

BOOST YOUR BUSINESS

A 30-minute presentation, with a 10-minute Q&A session at the end. Event runs from approximately 4:30 - 6:30 pm, with the speaker arriving by 4:00 pm. Appetizers will be served.

MORNING POWER SESSION

A full morning that includes 3 separate seminars from 3 different speakers. Each seminar will be 30 minutes, with a 10-minute Q&A session at the end. Event runs from approximately 7:30 am - 12:00 pm. Breakfast and mid-morning refreshments included.

The Oakville Chamber of Commerce's Boost Your Business Committee is on the lookout for dynamic speakers to present at our 2008-2009 Lunch and Learn and Boost Your Business seminar events. We are looking for speakers to do workshops on the below topics. While done for gratis, the opportunity will raise you and your company's profile in the Chamber. If interested in presenting, please complete this form. Submission deadline 6 weeks before scheduled event.

Friday, September 12, 2008 (Lunch & Learn)
Topic: Referrals

Thursday, November 20, 2008 (Boost Your Business)
Topic: Effective Use of Technology

Friday, December 12, 2008 (Lunch & Learn)
Topic: Goal Setting (for teams and individuals)

Thursday, January 15, 2009 (Boost Your Business)
Topic: The Networking Process

Friday, February 20, 2009 (Lunch & Learn)
Topic: Leadership Skills

Friday, March 27, 2009 (Morning Power Session)
Topic: 3 Steps of the Sales Process: Prospecting, Selling, Closing
(3 separate 30-minute seminars)

Thursday, April 16, 2009 (Boost Your Business)
Topic: Communication Between Difficult People (Staff and Clients)

Friday, June 12, 2009 (Lunch & Learn)
Topic: Time and Self Management

NOTE: We are accepting alternative topic proposals for any of the above dates.

Name _____

Company _____

Phone _____ E-mail _____

Oakville Chamber of Commerce member? Yes _____ No _____

Member of a professional speaker association (if yes, what)? _____

Topic _____

How will you engage the audience? _____

Please send this form to Brendan Stewart, Events, Marketing & Committee Coordinator:
Fax: (905) 845-6475, E-mail: brendan@oakvillechamber.com

Mail: Oakville Chamber of Commerce, 2521 Wycroft Road, Oakville, ON, L6L 6P8

NOTE: Only speakers the Oakville Chamber of Commerce selects will be contacted